

LLAM Board of Director's Meeting

Tuesday, April 20, 2022

2pm (ET)

Location: Virtual/Zoom

Present: Chi Song, Liz Graham, Carly Roché, Jenna Wolf, Jennifer Chapman, Rachel Englander, Tanya Thomas, Julia Roberts, Sara Billard, Joe Neumann, Kristee Copley

Welcome (Liz Graham, President)

- Liz welcomed meeting participants and called the meeting to order

General Business/Announcements

- Minutes from last meeting – a motion was made and carried to approve the minutes
- Treasurer's Report – we earned a little interest since the last update, Tanya shared; nothing further
- LLAM Taxes – Liz extended a heartfelt, special **THANK YOU** to Tanya, Chi, and Joe for their extraordinary efforts in looking into this issue; Tanya and Chi following-up on the loss of our tax-exempt status; we need to figure out next steps to reclaim our tax-exempt status and whether there are any penalties; Tanya is working with an accountant on these issues; we need his response and then hopefully we will file to get our tax-exempt status and when to file return; Chi – the penalties are not as bad as we thought -> likely 5% of our gross receipts; Tanya – tricky issue is 1990T, which includes advertising and newsletters (we sold ad space some time ago, added Chi); Joe knows of information in Archives; Tanya does not know about additional business expenses yet, it is a secondary issue; Sara recalled that ad \$ will likely be minimal; accountant's fee is \$250/hr – likely what we approved during the last meeting will suffice for the initial work, but we may need to consider an additional allocation
- Spring Fling 2022 – Rachel update; thinking of Cylburn when they open in June; requesting preliminary budget of \$2,000 to cover rental, food, etc.; we are looking at a mid-week option, later in the day; Chi noting interest in

no charge to members for the reasons just discussed; motion made and carried for \$2,000 for Rachel to get started; motion made and carried to push the Spring Fling to June so that Cylburn will be open for the event

- Chi – named candidates and requested approval of slate; motion made and carried as to slate; Chi will be sending out election b/c Carly is on the slate

Committee Reports

- **Archives** – Joe noted recent visit and work to be done
- **Communications and Technology** – Kristee – may be more as Spring Fling approaches
- **Government and Vendor Relations** – Rachel, no report
- **Grants** – Chi noted student full registration + regular full registration; Chi – do we want to up the amount of \$ since is in person this year
- **Membership** – Sara, no report – sending member list to both Rachel and Chi this afternoon; Chi **SPECIAL THANKS** to Joannie and Pat on the Nominations Committee
- **Nominations** – Chi – see above
- **Placement** – no report
- **Programming** – Spring Fling update noted above

Meeting adjourned: 2:37pm (ET)