

LLAM Board Meeting
Tuesday, June 9, 2020
1pm – 2pm

Location: Virtual

Present: Board Members - Chi Song, Liz Graham, Carly Roché, Bijal Shah, Tanya Thomas, Simon Canick

Absent: Julia Roberts

Committee Chairs and Members: Joanie Bellistri, Sara Billard, Kristee Copley, Jim Gernert, Jessica Mundy, Julia Viets, and Jenna Wolf

Agenda

- Welcome from Chi Song, President
- General Business/Announcements
- Committee Reports
- Training
- Membership Dues Discussion
- Retiring Members Discussion
- Coming Soon!

Welcome from Chi Song, President

- Acknowledgement and thanks to new Board Members, Committee Chairs, Committee Members
- We are in challenging times, but we will be able to meet our mission
- Any technical issues with WebEx, please contact Liz.graham@law.maryland.edu

General Business/Announcements

May 11, 2020 Meeting Minutes

- Chi Song motioned to approve minutes as emailed, along with Treasurer's Report by Tanya Thomas appended to the minutes. The motion was seconded and the minutes and Treasurer's Report approved unanimously. (Note: Simon Canick did not participate in this vote as he had not yet joined the meeting.)

Treasurer's Report

- Tanya Thomas, Treasurer, noted that there was no new Treasurer's report for this meeting
- Interest earned in LLAM's savings account was the only change from the final report submitted for the 2019-2020 year

Donation to Maryland Food Bank (\$250)

- LLAM's donation to the Maryland Food Bank will be reflected in the next Treasurer's Report
- This donation was approved by the 2019-2020 LLAM Board

2019-2020 Annual Report

- Chi Song next discussed the 2019–20 LLAM Annual Report, which we submit to AALL
- Chi asked that questions/concerns/comments regarding the Annual Report be emailed to her by Friday, June 19, 2020

Chapter VIP for 2020 AALL Virtual Annual Meeting and Conference

- Chi Song - Chapter VIP for AALL Meeting Conference (Virtual) – AALL allows Chapters to invite up to 2 VIPs and provides complimentary registration; Is this something we want to pursue?
- A motion was made, seconded, and passed unanimously to approve participation in the AALL Chapter VIP program
- Please email Chi names of VIPs by Thursday, June 11

LLSDC Ijeoma Oluo Event Update

- LLSDC had this event scheduled, but it has been indefinitely postponed
- LLAM approved a donation \$500 / the funding has not occurred / no progress forward at this time

LRI Funding Status – AALL Continuing Professional Education Grant

- Liz Graham and Chi Song submitted application requesting approximately \$1,300; no update to provide at this time

LLAM's Response to Current Events – Liz Graham

- Discussion as to responses from many library associations
- Liz – Is there interest in putting together a possible statement? If so, rather than performative, we want a statement with action behind it
- Chi Song – LLAM response, if so, how?
- Jessica Mundy – no position one way or the other about LLAM, but noted that MLA just sent out response yesterday, that may be something to look into
- Simon Canick – would like LLAM to make a statement, not making a statement *is* a statement – agrees with Liz – suggests following up with programming and information
- Chi – would a draft be useful?
- Tanya Thomas – what would it look like? Intent?
- Liz – will know more after tomorrow and can focus on more tangible next steps

- Chi – supporting general idea and would like to see follow-up action; not sure until she sees and has an idea what we can do; likes the idea of Liz following up after she sees the action taken by other chapter leaders
- Liz will follow up with Board on Thursday and copy committee members

Committee Reports

Are there any Committee Chairs seeking additional members?

- If so, please email Chi Song

Archives ()

- No report (Joe Neumann, Committee Chair, did not attend this meeting)

Communications and Technology (Julia Viets and Kristee Copley)

- Kristee and Julia are creating a procedure for physical back-up; more to follow

Government and Vendor Relations (Joanie Bellistri)

- 2020 Library Legislative Day went well; 2021 event is an unknown at this time

Grants (Jim Gernert)

- Jim – we do need to confirm if we are giving a grant to AALL virtual meeting; normally, we give one to the in-person meeting and it would have been awarded by now; we have not done it yet
- Does current Board approve giving a grant to virtual AALL conference?
- Jim recommends that we offer AALL Chapter grant plus a separate grant from LLAM; Jim recommends that LLAM offer to pay up to \$150 amount if the Board agrees
- A motion was made, seconded, and passed unanimously to approve LLAM grant in addition to AALL Chapter grant. As to LLAM grant, grant recipient need only be a LLAM member (and not an AALL member, as well)
- Jim noted a deadline of Friday, June 19, but also noted that it can be extended

Membership (Sara Billard)

- Sara – not much to report; will bring up when we talk about membership dues later

Nominations (Chi Song and Simon Canick)

- Chi – will skip for now; no additions from Simon

Placement (Jessica Mundy)

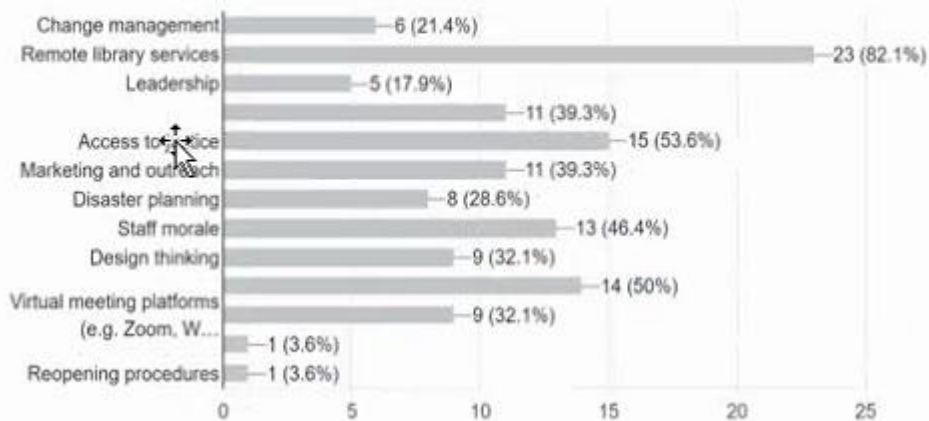
- Jessica – meeting with new committee member in the next week and hopes to get back to 2x/week postings

Programming (Liz Graham)

- Liz Graham - we received 28 responses to survey / everybody who responded was interested in some substantive virtual programming (screen shot below):

If LLAM did offer substantive virtual programming, which topics are you most interested in? Choose from the list or add your own.

28 responses



- Our colleagues in DC are interested in possible joint programming; anti-racism will be the focus
- Chi Song is excited that virtual programming gives us more of an opportunity to collaborate with other chapters; Liz agrees

Training

- Google Suite and Website Update Presentation (postponed)

Membership Dues Discussion (Sara Billard)

- Chi Song – what, if anything, do we want to do in light of current economic climate?
- Sara – no concerns; has noticed that some law firm librarians have hesitated with regard to AALL; our dues are pretty low by comparison to AALL
- Liz Graham – consider making the dues optional?
- Sara – how much of our annual income at LLAM come from membership dues; if we waive or make optional, would it be a serious issue for LLAM?
- Chi - \$1,500 to 2,000 range for membership dues; upwards of \$8,000 account; suspects budget will be main topic for August; due to virtual shift, our expenses will not be what they were in years past; some of our bigger expenses will be lower too; membership dues usually cover annual expenses without impact to savings

- Tanya Thomas – looking at our 2-year budget, for 2018 – 2020 our membership dues + \$1,700 and \$1,825, respectively; the membership dues equal more than 50% of our current income (*annual income*, we do still have funds in savings)
- Simon Canick – likes idea of making dues optional; believes that most people would still pay dues; guesses that maybe 15 – 20 people would opt-out of paying dues
- Tanya likes the idea of pay what you can
- Joannie – let people know they have the option
- Sara – do we want to lower the bar below “undue hardship”?
- Tanya – doesn’t want people to have to prove; if a person says cannot pay, that is acceptable
- Chi – make it as easy as possible to opt out; doesn’t want to put members on the spot
- Liz motioned to make LLAM membership dues optional. The motion was seconded and approved unanimously.
- Tanya – does electronic deposit; whatever is easiest and involves the least amount of steps for all parties; Tanya will receive checks for dues and send a list to Sara

Retiring Members Discussion

- **Postponed to August meeting**
 - a. Do we want to acknowledge members’ retirements? If so, how?
 - b. In the past, we have given gifts, including gift cards, but there is no uniform procedure.
 - c. Do we want to establish criteria (e.g., retiring members who were board members or committee members in the past, any LLAM member)?

Coming Soon!

- Doodle Poll for August Meeting
- Budget – We will distribute a report showing our expenses for the past two years. Please look at the report, and let Chi know if you would like to request any budget items for the next year.
- Google Suite and Website Update Presentation

Potential Future Programming for LLAM:

- Interest in remote training
- COVID-19 and the next steps

Next Board Meeting: August 2020 TBD

Meeting Adjourned: 2pm