

## LLAM Board Meeting Minutes

March 29, 2019

**Location: Maryland State Law Library, Annapolis, MD**

**Present:** Simon Canick\*, Joe Neumann, Vickie Yiannoulou\*, Julia Viets, Chi Song\*, Jessica Mundy, Pat Behles, Greg Lambert

\* Board members

### Reports:

**Secretary (P. Behles for E. Simmons):** Minutes of the last meeting, as previously distributed, were voted on and approved. (V. Yiannoulou motioned, C. Song Seconded)

**Treasurer (C. Song):** The FY 2018-2019 Financial Report #6 (as of March 26, 2019) was reviewed and accepted. See attached. Principal expenditures were: Donation to Maryland Book Bank, Legislative Day Breakfast, Retirement Gifts

### Committee Reports:

#### Archives

MSLL lending LLAM newsletters to be scanned.

Large sign that commemorated our 25<sup>th</sup> anniversary and was prepared by and hung in the window of Enoch Pratt Free Library's main branch will be moved to the archives.

**Communications/Technology** ...no update

#### Government and Vendor Relations

Legislative Day was well attended with new faces and the breakfast was well received and appreciated.

**Grants**...no update

#### Membership

We have 3 new members since December.

A discussion was held about a pro-rated membership fee. Chi made a motion that a 50% reduction would be available at the 6 month mark. Julia seconded. Motion was passed. This policy will be implemented with the new membership year in June of 2019.

## **Nominations**

Chair Julia Viets presented the slate of candidates for 2019-2020:

Vice President/President Elect: Chi Song (Maryland State Law Library)

Treasurer: Tanya Thomas (Maryland State Law Library)

Board Member: Bijal Shah (University of Baltimore Law Library)

Vicki made the motion to accept and Simon seconded. Motion was passed.

Elizabeth Simmons, the treasurer will be notified to prepare the election. Time Frame: April 8<sup>th</sup>-April 19<sup>th</sup> via Survey Monkey.

**Placement**...no update

## **Programming**

No meeting set for April. Simon will explore a service project. Possible sites include Maryland Food Bank, Maryland Book Bank

Spring Fling. TBD ... Baltimore-ish

Simon will explore locations and dates and a meeting will be held to discuss

Suggestion: donation box for MD CASA

Suggestion: April meeting online after election

**Meeting Adjourned**

FY 2018-2019

**LLAM Financial Report #6**

<b>OVERVIEW:</b>	
Opening Balance:	<b>\$9,255.95</b> as of January 21, 2019
Deposits:	\$325.84
Expenses:	<b>\$677.50</b>
Ending Balance	<b>\$8,903.85</b>

<b>DETAILS:</b>	
Opening Balances as of January 21, 2019	
Checking	\$4,069.73
Savings	\$5,186.22
<b>Total</b>	<b>\$9,255.95</b>
Income	
Membership	\$75.00
Holiday Party Donation (West)	\$250.00
Interest Earned in Savings Account	\$0.84
<b>Total</b>	<b>\$325.84</b>
Expenses	
Donation to MD Book Bank (50% of Holiday Party Silent Auction Proceeds)	<b>\$105.00</b>
Retirement Gifts (K. Martin and K. Sweeney)	<b>\$60.00</b>
MLA Library Legislative Day Breakfast	<b>\$509.44</b>
Ecwid Online Store Fees	<b>\$3.06</b>
<b>Total</b>	<b>\$677.50</b>
Ending Balances as of March 26, 2019	
Checking Account	\$3,717.23
Savings Account	\$5,187.06
<b>Total</b>	<b>\$8,903.85</b>

<b>YTD OVERVIEW</b>							
	07/31/18	09/04/18	10/15/2018	11/12/2018	1/21/2019	3/26/2019	<b>YTD Total</b>
Deposits	\$600.37	\$825.44	\$562.93	\$75.44	\$827.86	\$325.84	\$3,217.88
Expenses	<b>(\$603.17)</b>	<b>(\$22.13)</b>	<b>(\$114.45)</b>	<b>(\$61.00)</b>	<b>(\$1,214.51)</b>	<b>(\$677.50)</b>	<b>(\$2,692.76)</b>

**LLAM Placement Committee  
2018/2019 Monthly Statistics**

	<i>Placement Statistics 2019</i>
January	27
February	
March	
April	
May	
June	
July	
August	
September	
October	
November	
December	
<b>TOTAL</b>	
	<b>Placement Statistics 2018</b>
January	46
February	40
March	34
April	52
May	49
June	53
July	43
August	68
September	59
October	33
November	43
December	44
<b>TOTAL</b>	<b>564</b>
	<b>Placement Statistics 2017</b>
January	49
February	27
March	45
April	40

May	39
June	40
July	45
August	59
September	38
October	50
November	40
December	31
<b>TOTAL</b>	<b>503</b>
	<b>Placement Statistics</b>
	<b>2016</b>
January	29
February	38
March	41
April	51
May	50
June	50
July	40
August	42
September	36
October	41
November	45
December	40
<b>TOTAL</b>	<b>503</b>