

## **LLAM Board Member Minutes... September 12, 2017 (virtual meeting)**

Present: Julia Viets, Jason Hawkins, Joe Neumann, Chi Song, CJ Pippins, Joanie Bellistri, Pat Behles (technical difficulties prevented Sara Witman and Jim Gernert from joining the meeting)

The meeting was called to order at 1:10.

Julie praised everyone for the awesome year last year and said while it is going to be a tall order to follow-up, the year ahead is shaping up to be exciting.

Our goals: the LRI, new ways to engage members, get new blood in and active, make LLAM a valuable organization to join.

**Treasurers report:** (see separate item) accepted

The ledger is up on a google account. Access to view can be set up.

**Secretary report:** minutes of last meeting in May distributed. Will be voted upon online.

**Archives:** There have been 4 archive reference questions from board members. A request for digital photos to members is forthcoming.

### **Programs:**

#### **Upcoming programs:**

September 21...tour of the FDA library and bioscience library, White Oak, Montgomery County.

October 23...representative from the Federal Depository Library Program discussing govinfo and the changes from FDSYS...University of Baltimore Law Library, Baltimore City

November 13...Patrons with mental illness...speaker from Enoch Pratt Free Library, Maryland State Archives, Annapolis, Anne Arundel County. A board meeting will precede the program and a tour of the archives will follow.

December...special Holiday event combining with celebration of LLAM's 35<sup>th</sup> year.

January...book talk with Laura Lippman, UM Law...early afternoon

Still determining how to pay for the 25 copies (\$15 per book) that we are obligated to buy. Questions: can we sell them? Vendor contribution? co-sponsorship with ACRL? Can we/should we have additional copies on spec. Jason will be checking with her publicist again once the Program committee sets a date.

March or April ...LRI

Spring Fling and Volunteer Day to be determined

## **LRI... Immigration at Silver Spring Civic complex, Montgomery County**

Kate was able to get the complex at a greatly reduced price as a county employee. We will be looking for support for the AV needs.

Aim is for a program similar to access to justice. Outreach to law librarians, public librarians, social agencies. Venue is accessible to public transportation and has ample parking. Jason is investigating the AALL Bloomberg grant process.

Next meeting of the LRI committee is in October.

### **Membership survey (see results distributed)**

Selected results and comments:

- 31 surveys were completed with the majority completed by members of 10 years or more and who have been active by serving in an elected capacity or committee.
- Topics garnering the most interest include: budgeting for law librarians, access to justice, AALL representative, book talk, library tour, library management discussion. A plea was made for more programs geared towards law firms
- Baltimore City, Anne Arundel, Baltimore counties preferred meeting locations with Howard and Montgomery Counties second
- Mondays, Tuesdays are preferred days with Wednesday, Thursday, and Friday all tied. Mid-day and afternoons are preferred times with morning afterwards. Evenings and weekends were not popular. Time of day was not important...more the topic.

### **Benefits**

- Satisfied most with listserv, directory, and education programs.
- Would like to see mentoring program and recognition for LLAM members' achievements. Newsletter [maybe this could be achieved by trying to get articles written for the blog; solicit more content]
- Webinars
- 35<sup>th</sup> anniversary celebration positive...no more than \$55....more like \$25-\$35)

Results will be sent to the board, asking for feedback.

**Membership:** 59 members as of September 12. An e-mail has been sent to all current members asking if they are renewing; others need forms. Everyone should reach out to new librarians to recruit new members.

**Technology/Communications:** Paypal replacement still in process. Jason, Chi and Bijal Shah

are all working on this.

Update of LLAM Password tabled

**Placement:** tagging and organization and archiving posting on-going

**Grants:** no report

**By-Laws/Guidelines: Need to review each committee in the by-laws and guidelines for any updates that might be needed**

**Government/Vendor relations:** no report.

Julia conveyed congratulations and appreciation for all the hard work that Joanie and her committee did last year in connection with UELMA.

**New business:** Annual report of the chapter will now be electronic and posted on our website. The last 2 years are now online....AALL wants more of the highlights so essentially a summary of a summary.

**ACTION ITEMS:**

- **review each committee in the by-laws and guidelines for any updates that might be needed**
- **Send items...paper or electronic to Joe Neumann for archives**
- **Budget Items from committees for the upcoming year are due before next meeting so the board can vote.**
- **Solicit more substantial articles for the blog.**

Meeting adjourned 2:10