

LLAM Board Meeting Minutes

October 28, 2014

Location: University of Maryland Thurgood Marshall Law Library Baltimore, MD

Attendees:

Board Members: Kate Martin, Bijal Shah, C.J. Pipins, Camilla Tubbs, James Durham, Mark Desierto
Committee Chairs: Sara Thomas (communications), Joanie Bellistri (Government/Vendor), Mary Jo Lazun (Government/Vendor), Pat Behles (membership), Sara Witman (membership), Jenny Rensler (technology), Joe Neumann (technology)

Meeting was called to order at 11 am. Agenda Attached.

I. Welcome and introductions

Gail Warren, Virginia State Law Librarian and AALL treasurer was here to visit LLAM and speak at our program.

II. Treasurer's report (B. Shah)

There hasn't been much activity. The liability insurance was paid. The balance in the LLAM checking account as of October 28, 2014 was \$8,103.92. The balance in the LLAM savings account as of August 31, 2014 is \$3187.24. Report attached.

III. Upcoming programs report (J. Durham)

James is sending out an announcement with a list of all the upcoming events.

- a. Monday, December 15, 2014 from 5:30 p.m. – 8:00 p.m.: The LLAM holiday party at UB Law. \$25 per person. There will be a silent auction. Email James to let him know if you are bringing something for the auction.
- b. Thursday, January 22, 2015 from 12:00 p.m. – 1:00 p.m.: LLAM Brownbag Lunch Lecture at the University of Baltimore School of Law. Professor Fred B. Brown will speak on business organizations and taxation.
- c. February, 2015 (Date and time TBD): MLA Legislative Day A tentative lecture at Anne Arundel County Public Law Library will cover the topic of U.S. government documents.
- d. March, 2015 (Date and Time TBD) LLAM Brownbag Lunch Lecture at Venable, LLC in Baltimore. Steve Anderson will speak on copyright issues in law libraries.
- e. Saturday, April 25, 2015, All Day: LLAM Service Project with "Rebuilding Together Baltimore" Contact Sara Thomas for more information on participating.
- f. Saturday, May 2, 2015: LLAM Spring Fling will be held at the Homewood House Museum on the Johns Hopkins University Campus in Baltimore. A private tour for members will be held at 1:00 p.m., followed by a tea in the home's wine cellar at 2:00 p.m. Registration information will be announced closer to the date in the Spring.

IV. Membership (S.Witman)

The most current list of paid members was distributed. We are at 68 paid members for the year, which is down from 72 last year. The directory is currently in progress.

V. Communications (S. Thomas)

- a. A company to produce a LLAM table cloth for the LLAM table in the exhibit hall at the AALL Annual Meeting. We must send them a file with our logo before we get a price quote. Should we consider updating or changing the logo?
- b. The newsletter is coming soon as well as a number of blog posts.

VI. Technology (J. Rensler)

Joe Neumann was introduced. He will be working on the technology committee with Jenny. The website is going to start archiving the job placement announcements. One reason is to help inform future job postings.

VII. Archives discussion (K.Martin)

Discussion Questions Sheet Attached

Questions are followed with answers given during the discussion.

Discussion Questions:

Q: What is the purpose of maintaining our archives?

A: To provide a history of the organization.

Q: Who is the intended audience for using our archives?

A: Anyone in LLAM

Q: Have you used the archives and/or could you see yourself using the collection in the future? What was/is the reason and what materials did you seek/would you seek?

A: The secretary needs to see minutes from past meetings. The treasurer needs to see financial records. The programming committee needs to see what programs have been put on in the past.

Pat will contact Susan and Katherine to discuss these and the rest of the questions further.

The group wondered if there is a list of what is in the archives. Also, how do we integrate the photos that we have into the archives? A project should be coordinated so that the people in the photos are identified.

VIII. Membership expansion resolution (M.Lazun)

A change to the LLAM bylaws in Article III(1)(a) was proposed which would change the LLAM membership rules. Proposed change is attached. The change would change the LLAM membership rules to mirror the AALL membership rules which open up membership to persons employed by vendors. VALL and SNELLA have made the same change to their membership bylaws. Members of both groups were consulted, and report no problems with the new rules. Jenny suggested a change that allows vendor members to serve on committees, but not serve on the executive board. The board voted to hold a vote of the LLAM membership on the proposed change to the bylaws.

IX. UELMA Policy Resolution(M.Lazun)

AALL put on a webinar that mentioned a resolution passed by a Texas library association supporting UELMA. Mary Jo drafted a resolution that could be passed by LLAM. Such a resolution could be a good signal from our members to the legislature that this is important to us. The resolution could be included in the packets prepared for the state legislators when UELMA comes up for a vote. CJ moved to pass the resolution and James seconded. After a vote LLAM decided to pass the resolution. Mary Jo will finalize the resolution and send it to Kate and CJ to sign and then it can be forwarded to Jenny Rensler to post on the LLAM website.

X. Development of ISGs/SISs/subgroups(K.Martin)

Kate thought it might be a good idea to develop some affinity groups in LLAM similar to the SISs in AALL. We have lots of active members, and developing types of groups could enhance and encourage even more activity. This extra activity might attract less active or even new members. Even if a group only has 5 members it would enhance the Maryland Network. Some suggested groups include: Access to Justice, Cataloging Issues, Systems, Tech Services, and Services to Prisoners. A financial commitment to join a group may be a possibility. Each group could be given access to the webpage to have web space, make sub blogs, or tweet from the group. If there is interest we can develop the group(s) without a bylaw change – just make it part of the manual. Let Kate know what your thoughts are about this.

Camilla moved to adjourn and James seconded at 12:05pm.